Safeguarding and Welfare Requirement: Equal Opportunities

Providers must have and implement a policy, and procedures, to promote equality of opportunity for children in their care, including support for children with special educational needs or disabilities.

Supporting children with special educational needs and disabilities.

Policy statement

We provide an environment in which all children with special educational needs (SEND) are supported to reach their full potential.

- We have regard for the Special Educational Needs and Disability Code of Practice (2014).
- We have in place a clear approach for identifying, responding to, and meeting children's SEND needs.
- We support and involve parents (and where relevant children), actively listening to, and acting on their wishes and concerns.
- We work in partnership with the local authority and other external agencies to ensure the best outcomes for children with SEN and their families.
- We regularly monitor and review our policy, practice and provision and, if necessary, make adjustments.

Procedures

- We designate a member of staff to be the Special Educational Needs Co-ordinator (SENCO) and give his/her name to parents. Our SENCO is: Marina Reilly

- The SENCO works closely with other colleagues, and has responsibility for the day-to-day operation of Supporting Children with Special Educational Needs Policy and for co-ordinating provision for children with SEN.
- Our SENCO will attend regular Croydon borough SENCO forums to keep up to date with changes and support networks.
- We ensure that the provision for children with SEN is the responsibility of all members of the setting.
- We ensure that our inclusive admissions practice ensures equality of access and opportunity.
- We provide a broad, balanced and differentiated curriculum for all children.
- We apply SEN support to ensure early identification of children with SEN.

- We use the graduated approach system (assess, plan, do and review) applied in increasing detail and frequency to ensure that children progress.
- We ensure that parents are involved at all stages of the assessment, planning, provision and review of their children's special education including all decision-making processes
- We, where appropriate, take into account children's views and wishes in decisions being made about them, relevant to their level understanding.
- We provide parents with information on local sources of support and advice e.g. Local Offer, Information, Advice and Support Service.
- We liaise and work with other external agencies to help improve outcomes for children with SEN.
- We have systems in place for referring children for further assessment e.g. Common Assessment Framework/Early Help Assessment and Education, Health and Care (EHC) assessment.
- We provide resources to implement our Supporting Children with Special Educational Needs Policy.
- We ensure that all staff are aware of Supporting Children with Special Educational Needs Policy and the procedures for identifying, assessing and making provision for children with SEN. We provide in-service training for parents, practitioners and volunteers.
- We raise awareness of our special education provision via our website and or promotional materials.
- We ensure the effectiveness of our special educational needs provision by collecting information from a range of sources e.g. action plan reviews, [staff and management meetings,] parental and external agency's views, inspections and complaints. This information is collated, evaluated and reviewed annually.
- We provide a complaints procedure.
- We monitor and review our policy annually.

If a staff member has concerns about a child:

Complete an Early Help (intensive and targeted need) and Children's Social Care form (available from the office) Once complete, please email this form to the SPOC: childreferrals@croydon.gov.uk

Please also visit

https://localoffer.croydon.gov.uk/kb5/croydon/directory/home.page

Where there are details of what support is available for families and how to access this support.

Useful numbers

- **SEND Hotline,** tel. 020 8604 7263, ext., 47263
- **SPOC**: 0208 726 6464
- **Children with Disabilities Team,** MASH@croydon.gov.uk

In an emergency

If you need to speak to someone in an emergency because you are worried about someone's safety, contact 020 8726 6500.
Monday to Friday from 9am - 5pm
Contact the joint community learning disability emergency response team in an emergency, or to find out about services:
Joint Community Learning Disability Emergency Response Team, tel. 020 8726 6500, email. referral.team2@croydon.gov.uk.

Out of office hours

Emergency duty social worker, tel. 020 8726 6500.

Further guidance

- Early Years Foundation Stage Statutory Framework (DfE 2017)
- Working Together to Safeguard Children (DfE 2015)
- Special Educational Needs and Disability Code of Practice (DfE & DoH 2014)

This policy was adopted by	Speckles Day Nursery	*(name of provider)*
On	1st August 2020	*(date)*
Date to be reviewed	1st August 2020	*(date)*
Signed on behalf of the provider		
Name of signatory		
Role of signatory (e.g. chair, director or owner)		

Other useful Pre-school Learning Alliance publications

- Guide to the Equality Act and Good Practice (2015)
- SEND Code of Practice for the Early Years (2014)